

# DRAFT Project Management Team Meeting Summary

## Boston Overflight Noise Study Logan International Airport

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DATE: June 9, 2005  
TIME: 10:00 a.m. (EDT)

Telephone Conversation  
 Meeting  
 Other

SUBJECT: Management Team Project Status Call

SUMMARY PREPARED BY: Stephen Smith

DATE PREPARED: June 9, 2005

PARTICIPANTS (include affiliation):

Name	Affiliation
Flavio Leo	Massport
Gail Lattrell	FAA Airports
Ralph Dormitzer	Cohasset – CAC Representative
Sandra Kunz	Braintree – CAC Representative
Greg Wellman	R&A - PC
Jon Woodward	L&B - IC
Berta Fernandez	L&B – IC
Stephen Smith	R&A - PC

COPIES OF SUMMARY SENT TO:

Individuals	Files
Flavio Leo	Electronic copy via email
Gail Lattrell	Electronic copy via email
Ralph Dormitzer	Electronic copy via email
Sandra Kunz	Electronic copy via email
Greg Wellman	Electronic copy via email
Jon Woodward	Electronic copy via email
Berta Fernandez	Electronic copy via email
Project Activity Log	Electronic copy file

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### SUMMARY OF CONTINUING ACTION ITEMS

#### *Develop and finalize detailed action plan*

- Objective for Phase 1 is to submit all existing runway Early Implementation Alternatives to the FAA for implementation.
- Requires PC/IC collaboration to form final action plan.
- Utilize resources presently available to address outstanding issues.
- Present action plan to BOS/TAC at June meeting.

#### *Update Early Implementation Alternative description sheets*

- Finalize descriptions for Alternatives with No Outstanding Issues (refer to Table 1 of the attached Program Strategy Memorandum)
- Provide most recent versions of Alternatives with Outstanding Issues (requires further detail based on quantitative analysis)

*Identify opportunity to begin flight-testing Alternative 9 and 14 as soon as possible.*

*Provide more details related to Alternative 14 - Identify shoreline crossing locations for southbound operations by frequently served destinations.*

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*Provide a status update regarding FAA's procedure design work for Runway 14/32.*

### SUMMARY OF CONVERSATION

Topic/Discussion	Action Item/Responsibility/Resolution
<p>Phase 1 objectives and accomplishments.</p>	
<p>Current status of achieving remaining objectives.</p>	
<p>Early Implementation Alternative category summaries and associated issues.</p>	
<p>Concerns related to level of work committed to "No Outstanding Issues" alternatives.</p>	<p>Analysis will focus only on environmental requirements.</p>
<p>Moving forward with flight-testing Alternative 9 to identify benefit and potential controversy.</p>	<p>Request for BOS/TAC consensus to proceed with test at June meeting.</p>
<p>Alternative 14 (Minots Light-South Flow Shoreline Crossing) – candidate for flight-testing and request for additional detail in definition.</p>	<p>Further define procedure that includes general shoreline crossing locations by frequently served destinations – Gail Lattrell will discuss with FAA Air Traffic. Ensure supplemental metrics are used to quantify potential benefits/impacts. As soon as definition is further refined, can become a candidate for early flight-testing.</p>
<p>Updated Baseline noise analysis. Need to arrive to a better understanding of what an updated baseline means—what additional work is needed and what are the benefits.</p>	<p>When Phase 2 scoping begins, the technical team need to get a plan together that addresses such concerns.</p>
<p>Phase 1 action plan – goal is to show a successful project. Success means that all existing runway alternatives shown in Table 1 need to move towards implementation or discarded.</p>	<p>Consultant team (PC/IC) needs to design an action plan to address alternatives with outstanding issues and proceed towards implementation. The plan is to be conducted with remaining budget. The plan will be presented to BOS/TAC at the June meeting.</p>
<p>Alternative 13 –Shoreline Crossing. Consultant team needs to bring forth their recommendations regarding altitude crossings. Recommendations must consider existing airspace structure. Altitude restructuring requirements may be identified, but an alternative with said requirements cannot proceed to implementation within this study.</p>	<p>Consultant team needs to examine and identify the optimal shoreline crossing altitude within existing airspace structure. Using 2003 EDR INM datasets, the consultant team will identify the benefit of the recommended altitude.</p>
<p>Runway 14/32 Alternatives. Alternatives require FAA to complete procedure design before further analysis can be conducted.</p>	<p>Gail Lattrell will provide PC with updated information related to FAA's progress. Management team agreed that Early Implementation Alternatives related to Runway 14/32 will most likely not be fully addressed in Phase 1.</p>

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Topic/Discussion	Action Item/Responsibility/Resolution
BOS/TAC June meeting Agenda.	PC/IC completed action plan.  Early Implementation Alternative description update - PC  RNAV Survey Update - PC
PC Management refinements.	PC has designated an assistant project manager to assist Greg Wellman with managing the technical analysis and coordination. The Planners Collaborative will also be present at BOS/TAC meetings to take meeting minutes. Primary goal for The Planners Collaborative is to get up to speed on the project and be better prepared to assist in the public outreach program.

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